

2023 Oregon Association for Family and Community Education

“Strengthening individuals, families and communities through continuing education, developing leadership and community action.”

President: Scott Teeples; **VP for Program:** Sally Wyffels; **VP for Public Policy:** Sandie Bolyard; **Secretary:** _____;

Treasurer: Bonnie Teeples; **District 1 Director:** Kay Gooding; **District 2 Directors:** Loretta McDonald.

District 3 Director: Anne Engen; **District 5 Director:** Barbara Loughnot



2023 Oregon FCE Fall Board Meeting Minutes



Monday, October 2, 2023 @ 8:00 AM – Hilton Garden Inn – Springfield, Oregon

Written by Scott Teeples – 10-13-23. Revised 10-14-23.

Approved by Board 11-4-23.

Opening and Call to Order:

- The meeting was called to order by Scott at 8:05 am.
- Scott welcomed everyone that was there and gave introductions.
- Scott reminded everyone to silence their phone.
- Minutes of the meeting will be taken by Scott.
- Scott assigned the Board Members to be the Minutes Review Committee for this meeting and the Business Meeting.
- Scott reminded everyone that we will have a “working lunch” if we are not finished with the meeting at noon. Lunch will be provided.
- Scott reviewed the guidelines for the meeting.
- Scott asked for additions to the agenda. None were given at this time but will be added as needed.
- Scott did a Handout/Reports Inventory
- Scott instructed everyone to put their lessons on the tables for distribution to the various leaders and counties.
- Scott did a Name Badge check and gave out extra raffle drawing tickets to those that wore their name badges.
- Scott marked the roll as follows:
 - Officers Present(6): Scott Teeples, Sally Wyffels, Bonnie Teeples, Kay Gooding, Anne Engen, and Barbara Loughnot.
 - Officers Absent (2): Sandie Bolyard, and Loretta McDonald.
 - Others (3) Lynda Nyseth, Margaret Polen, and Karen Soane.
- Scott introduced Margaret Polen, National FCE Vice President for Public Policy. Also, Karen Soane from Texas.

- Sally led the group in the National Pledge of Allegiance and National Creed.
- An Icebreaker activity was done by Bonnie.
- Discussion was held about the 2023 Board Meeting Minutes. No corrections were needed. A motion to approve the Minutes was done by Kay Gooding and seconded by Sally Wyffels. Motion passed unanimously.
- Scott reported that all correspondence has been forwarded as email to all Board members. Scott did report that he had received a letter from the Carus Study Group of Clackamas County. They are disbanding. It is not clear if Clackamas County is disbanding or not. There are still members and Study Groups that are going to remain active. Washington County is willing to help those members or Study Groups as needed.

Reports:

- Bonnie gave a Treasurer's report including:
 - General Treasurers Report
 - The Bottom-Line Report
 - 2023 Oregon FCE Membership numbers
 - 2024 Membership Forms
 - Keeper's Corner Fundraising Booth
 - Reimbursement Form Explanation + How to fill it out correctly.
 - Donation/Receipt Form for Donations (explanation)
 - Keeper's Corner Membership Scholarships
 - 2023 Oregon FCE – Friends of FCE State Conference Scholarship
 - Margaret Seibold Scholarship
 - State FCE Board/Finance Committee approved money for the placers of the Essay and Artwork Contest
 - FCE Angel Membership Scholarship
 - Helping Hands Scholarship for Those in Need Assistance Scholarship
- Bonnie gave a Conference Chair report.
- Scott mentioned that he will not give his President's report at this time. It will be given during Business Meeting. He handed out his written report and a handout.
- Sally gave her Vice President for Program
- Sandie was absent and could not give her Vice President for Public Policy, so Barbara gave Sandie's written report.
- Kay gave a District 1 Director report.

- Loretta was absent and had not submitted a District 2 Director report.
- Anne gave a District 3 Directors report.
- Barbara gave a District 5 Director report.

Lesson for 2023 Fall Conference – Comments and Questions

- Lesson 1: **Keeping Our Planet Green** – Developed by Kerry Mauk and Sandie Bolyard (Presented by Barbara Loughnot)
- Lesson 2: **Cascadia Subduction Zone** – Developed and Presented by Bonnie Teeples – with PowerPoint
- Lesson 3: **The Silent Killer – Ovarian Cancer** – Developed and Presented by Margaret Polen (National FCE VP for Public Policy)
- Lesson 4: **Savory Meals for One or Two** – Developed and Presented by Anne Engen
- Lesson 5: **Filling Your Pantry on a Budget** – Developed and Presented by Ann Conklin
- Lesson 6: **Human Trafficking – It’s Not Only About Sex** – Developed and Presented by Scott Teeples – with PowerPoint

Committee Reports

- Nomination Committee Report (Sally Wyffels, Lynda Nyseth, Bonnie Teeples) gave the following report:
 - This year – **Group 2** - (2023) elections: (start serving in 2024)
 - President (Nominee: Scott Teeples)
 - Secretary (Appointment needed)
 - District 1 Director (no nominees at this time)
- Bonnie gave a Handbook/Bylaws Committee report.
 - Needed changes in Handbook.
- Bonnie gave a Heart of FCE report.
 - 2023 Winner: Sharyl Michael
 - Be sure to submit a county winner for 2024.

Essay and Artwork Report:

- Due to the absence of Sandie, Barbara gave the Essay and Artwork Contest report.
- Sandie had prepared packets for the District Directors and County Presidents.
 - 2024 - 2nd Grade Oregon Essay and Artwork Contest
 - Theme: **“What I love most about living in Oregon.”**

- Official information and rules are located on the Oregon FCE website.
- Please note the new changes in the rules.

- 2024 - 3rd Grade Oregon Essay and Artwork Contest
 - Theme: **“What I love most about living in Oregon.”**
 - Official information and rules are located on the Oregon FCE website.
 - Please note the new changes in the rules

- 2024 - 4th Grade National FCE Essay and Artwork Contest
 - Theme: **“Citizenship”**
 - Official information and rules are located on the National FCE website.
 - Please note the new changes in the rules

Appointment needed on various Committees.

- Nomination Committee (Sally Wyffels, Lynda Nyseth, and Bonnie Teeples)
Suggestion is to just keep the same ones until they resign.
- Marketing Rep - What is “Marketing of FCE?” – see Oregon FCE Handbook
- International Rep

Other Reports or Needed Discussions

- Scott and Bonnie gave a 2023 National FCE Conference report.
 - It was held in Erlanger, Kentucky
 - Scott and Bonnie were the only Oregon FCE members that attended.
 - Awards/Placers at Nationals
 - Heart of FCE – Sheryl Michael – Oregon winner – recognized at Nationals.
 - Essay and Artwork – 2nd place – Ella McClure (Klamath Falls)
 - Open Brochure Contest (Membership) 1st place – Scott Teeples
 - Open Brochure Contest (Tools) 1st place – Scott Teeples
 - Open Brochure Contest (Other) 1st place – Scott Teeples
- Scott reported that the 2024 National FCE Conference will be held in Erlanger, Kentucky. Dates TBA. All information will be on the National FCE website. Scott

encouraged everyone to apply for the National Alumni Association Conference Scholarship and the Oregon FCE National FCE Conference Scholarship.

- Bonnie Teeple, ACWW-USA Area President, gave an ACWW-USA report including information about the ACWW-USA Area Conference.
- Scott reported about the Oregon FCE Zoom Lessons
 - First Wednesday at each month at 10:00 AM
 - Been going since January 2020. Currently 33 completed.
 - All have been recorded on YouTube. Links on Oregon FCE website.
 - Need presenters and more Oregon members attending.
- Scott reported on the National FCE Fundraisers:
 - Direct Donations
 - Legacy Fund Donations
 - “Dimes for Donation – A Dime at a Time”
 - Keeper’s Corner Fundraising Booth
- Scott reminded all Board members about prompt communications with all Board members when needed.
- Sally reported that she needs Volunteer Hours turned into her so she can report them to Scott.
- Scott reviewed methods of Finding, Recruiting and Retaining New Members. If we do nothing, this organization will “age out” and die. He suggested the following:
 - Invitation to Join Brochures
 - What are FCE business cards?
 - Scott’s Challenge to all members
- Scott asked who needed Officer business cards. Sally and Barbara need cards.
- Scott asked who needed name badges. Barbara and Lynda need them.
- Scott reported that officers are needed for the National FCE.
- Bonnie reported that she has FCE Bling Pins for sale.
- Scott reported that he has blue Oregon FCE Lapel Pins to give to all Oregon FCE members and guests.
- Scott reported that he will soon send out Oregon FCE Leadership Contact List for revision. Please help with its revision process.
- Scott asked that all Oregon FCE members report events in Oregon FCE. Please email them to Scott and invite State Officers to each of them.

Special Projects Reports:

- Sandie was absent so no Youth Education report was given.
- Anna Massingham was absent, so no Sunshine Lady report was given. Please let everyone know to send her information so she can send out cards.
- Lynda gave an Oregon FCE Newsletter report including:
 - Deadlines for Newsletter
 - All Board Members need to write articles.
- A Marketing/Fundraising report was not given because there is no Rep.
- Scott gave a Website/Facebook report including the Password for the National and Oregon Members Page. www.nafce.org. www.oregon-fce.org
- Scott reported that he has an Oregon Membership Email List. If you need something sent out to all Oregon FCE members, please let him know.

New Business

- Scott led a discussion about past, current, and future State Conferences. It was agreed that all is working well the way we are doing it. Great location, hotel, and process of getting things done for the Conference. Bonnie will work on setting up ads as a sponsorship in the Conference Program.
- Scott gave some 2023 Conference Info for Board Members:
 - Program Conducting Book. Please make notes in it as you need.
 - Payment of meals, and rooms for guest and speakers?
 - Head Table Seating Chart
 - Officer Installation Ceremony by Barbara and Scott.
 - Pages, Timers, and Counters assigned for Business Meeting will no be used.
 - Volunteer Hours Awards certificate procedures
 - Wednesday morning “Memorial” 8:00 AM
 - Family and Community Leadership (FCL) Certificates
 - Post Conference Board Meeting: Wednesday after last session.

Other Items

- Scott gave Board Member a Final Assignment: **Go forth and spread the info you have received these days. Make FCE the best that it can be. Remember Post Conference meeting.**

Adjournment: 12:10 pm.

Wednesday, October 4, 2023

Opening and Call to Order:

- The meeting was called to order by Scott at 10:07 am.
- Scott marked the roll as follows:
 - Officers Present(6): Scott Teeples, Sally Wyffels, Bonnie Teeples, Kay Gooding, Anne Engen, and Barbara Loughnot.
 - Officers Absent (2): Sandie Bolyard, and Loretta McDonald.
 - Others (2) Margaret Polen, and Karen Soane.
- Scott led a discussion about Conference including:
 - Conference Overall Report (Bonnie)
 - Overall, all went well. We should be close to balancing on the cost of Conference.
- Conference Summary – What we did right?
 - Everything was better in the smaller rooms.
 - Better procedure for Raffle Drawings. Need to let everyone know about the closing of Raffle room and the time of drawing tickets.
 - Lots of good lessons.
 - Lots of good fellowshiping.
 - Great speakers on Monday night and Tuesday lunch.
 - Great Awards Tuesday night.
 - Great Memorial Service Sunday.
- Conference Summary – What can we improve on?
 - Publish time for raffle drawing.
- Discussion About Past, Current, and Future State Conferences
 - Same location and dates.
 - Keep Debby as our hostess.
 - Work on getting sponsors for the Conference Programs.
 - High Street Insurance
 - Study Groups
 - Hilton Garden Inn
 - Nearby restaurants
 - Individuals
 - Banks/Credit Unions

Next Board Meeting:

- January 2024 – Exact date and time TBA

Scott's final statement:

Your Assignment: Go forth and make Oregon FCE the best it can be. If you don't share the information, you were given here, you're not getting the job done. Be the example of recruiting members... recruit one or two yourself.

Adjournment: 11:04 am