



Oregon Association for Family and Community Education, a 501(c) 3 organization, thanks you for your contribution.

Received from: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you for your contribution of:

Used items: \_\_\_\_\_

\_\_\_\_\_

New Items: \_\_\_\_\_

\_\_\_\_\_

**No goods or services were provided to you in exchange for your contribution.**

Bonnie Teeples

Oregon FCE Treasurer-2016-2021

**Written Acknowledgment-Requirement-From IRS Publication #1771-Page 2-3**

A donor cannot claim a tax deduction for any single contribution of \$250 or more unless the donor obtains a contemporaneous, written acknowledgment of the contribution from the recipient organization. An organization that does not acknowledge a contribution incurs no penalty; but, without a written acknowledgment, the donor cannot claim the tax deduction. Although it's a donor's responsibility to obtain a written acknowledgment, an organization can assist a donor by providing a timely, written statement containing: 1. the name of organization 2. the amount of cash contribution 3. a description (but not the value) of non-cash contribution 4. a statement that no goods or services were provided by the organization in return for the contribution, if that was the case 5. a description and good faith estimate of the value of goods or services, if any, that an organization provided in return for the contribution 6. a statement that goods or services, if any, that an organization provided in return for the contribution consisted entirely of intangible religious benefits (described later in this publication), if that was the case.

**It isn't necessary to include either the donor's Social Security number or tax identification number on the acknowledgment.**