

**2021 Oregon FCE Spring Board Meeting
Monday, March 22, 2021 @ 9:00 AM**

Via Zoom

Written and submitted by Patti Malanaphy - Oregon State Secretary

Written 03/26/21

Revised 04/28/21

Call to Order

- The meeting was called to order at 9:10 AM by President, **Scott Teeples**.
- All board members responded they were signed into Zoom.
- President reminded the board that they were being recorded and any background noise would be picked-up.
- Members should give their name when speaking and only one person speak at a time.

Minutes Review Committee Appointment

- The Minutes Review and Approval Committee were appointed by President Scott Teeples. The committee members assigned were.
 1. **Barbara Lougnot**
 2. **Sandie Bolyard**
 3. **Rene' Metteer**
- President, Scott Teeples reviewed the agenda and asked for any additions. He reminded that items can be added to the agenda as needed.
- Members were advised to email their reports to all Board members.

Meeting Guidelines Parliamentary Basics, and Zoom.

- President, Scott Teeples reviewed a list of meeting guidelines and basic Parliamentary Procedures that will help keep the meeting on track and speed things along.

During Zoom meeting be courteous and only speak one at a time. Mute yourself if possible background noise. Identify yourself before speaking each time. Limit your reports etc. to the set time limits. Stay on the subject on the table.
The meeting is being recorded.

Roll Call

- Roll call was taken by Secretary, **Patti Malanaphy**.
- When name is called members should respond "Present".
- **Officer's and Board Members:** President, **Scott Teeples**; Treasurer, **Bonnie Teeples**; VP for Program, **Rene' Metteer**; VP for Public Policy, **Sandie Bolyard**; Secretary, **Patti Malanaphy**; District 1 Director, **Kay Gooding**; District 2 Co-Directors, **Loretta McDonald and Marilyn Thompson**; District 3 Director, **Anne Engen**; District 5 Director, **Barbara Lougnot**.
- Absent board member District 2 Co-Director, **Marilyn Thompson**- Excused

- **Special Reps and Committee Chairs:** Youth Education, **Sandie Bolyard**; International, **Gay Jarvinen**; Sunshine Lady, **Anna Massingham**; Marketing, **Barbara Voltin**; FCE State Newsletter Editor, **Lynda Nyseth**; Website, **Scott Teeples**; Contact List, **Scott Teeples**; Nomination Committee Chair, **Kerry Mauk**; 2021 Oregon FCE State Conference Chair; **Anne Engen**; Finance Committee Chair; **Gay Jarvinen**. **These Member's were not present at meeting.**

Pledge and National Creed led by Loretta McDonald

Motivation/Inspiration/Ice Breaker: Scavenger Hunt by Barbara Loughnot

Minutes Approval for 2020 Fall Conference Board Meeting

- Secretary, Patti Malanaphy reported that the 2020 Fall Board Meeting Minutes were reviewed and approved by the Minutes Review Committee, emailed out to all Board members and all Oregon FCE members. Minutes were also posted on the Oregon FCE website, www.oregon-fce.org. There had not been any corrections to the minutes. Secretary, Patti Malanaphy asked if anyone wanted the Minutes read and all agreed not to read the 2020 Fall Board Minutes. The minutes were declared “approved by consensus” by President, Scott Teeples.

Correspondence

- Secretary, Patti Malanaphy reported that she had not received any correspondence as of this date.
- President, Scott Teeples reported he received notice that Marion County Council was disbanding. Rene’ Metteer will remain member at large.
- Scott Teeples received card from Phoenix/Talent Study Group members who lost their homes in the fire thanking FCE members who donated \$1000.00.

Treasurer’s Report

- Treasurer, Bonnie Teeples provided written report and gave oral report to the board. Answered questions. Bonnie stated that Oregon FCE is down in membership numbers again.
- Total Members **144** Lost Members **100** Members at Large **2**.
- Reviewed Profit and Loss report.
- Reviewed Balance Sheet Assets.
- Savings CD’s.
 1. #71/75/81 (M. Seibold) 12Month CD
 2. #74/78 @ 12 Month CD
 3. #89/90 @ 12 Month CD
 4. 3 #80/91 @ 48 Month CD
 5. 5 #73/77 @ 12 Month CD
 6. 6 #88 @ 60 Month CD

Bonnie discussed doing research into other areas that could possibly earn a better interest rate investment for the CD's. Bonnie will review her finding with the board members as to what direction would benefit Oregon State FCE Treasury.

- Reviewed Bottom Line report.
- Reviewed Proposed Budget.
- Bonnie reviewed FCE Reimbursement of Expense Form. Form available on the FCE website www.oregon-fce.org.
- Donation/Receipt form on the FCE website. Send donations to your **County Council Treasurer**, and they will send it to State Treasurer, Bonnie Teeples.
- Membership forms for 2021 available on website.
- Keeper's Corner Fundraising Booth raised \$2,460.11 between Oct. 2019 through Sept. 2020. Raised \$572.80 between Oct. 2020 March 18, 2021.

Old/Unfinished Business

Board Officer's Reports (written and oral) Board members to email written report to all board members.

- President, Scott Teeples gave written and oral summary report.
The COVID-19 virus pandemic has impacted our lives and changed the way, we as FCE members, were able to pursue our normal lives, and face the challenges of how to continue participating actively with-in our study groups and community. Some study groups were more active than others. Utilizing lessons and meeting on Zoom. Wearing mask and practice safe distancing when having in-person meetings. Keeping in touch via emails and telephone calls.
- Vice President for Public Policy, Sandie Bolyard gave written and oral report
- Vice President for Programs, Rene' Metteer gave written and oral report.
- Treasurer, Bonnie Teeples reported other miscellaneous information.
- Secretary, Patti Malanaphy - No report.
- District 1 Director, Kay Gooding gave written and oral report .
- District 2 Co-Director, Loretta McDonald gave written and oral report.
- District 3 Director, Anne Engen gave written and oral report.
- District 5 Director, Barbara Lougnot gave written and oral report.

Lesson for 2021 Conference - Selection and Approval

- Lessons for 2021 FCE Fall Conference (Rene' Metteer and Scott Teeples)
These lessons must be developed and submitted to VP for Programs, Rene' Metteer and President, Scott Teeples on or before the due date.
 - **July 15, 2021** - Write brief synopsis include the title, presenter's names and brief biography for each presenter.
 - **August 1, 2021** - Rough draft of lesson with all materials.
 - **September 1, 2021** - Final draft of lesson **for approval** including **Leaders Guide, Handouts, Power Points Presentations (if used) and all other information.**

- **Lesson 1:** “History of Chocolate!” Developed & taught by Bonnie Teeples and Karlene Christensen. (“Great American Women” lesson has been replaced with lesson on “Chocolate”.)
- **Lesson 2:** “Fight to Save America’s Food” Developed & taught by Anne Engen and Sally Wyffels.
- **Lesson 3:** “Scams, Shams, and Frauds” Developed & taught by Bonnie Teeples and Loretta McDonalds.
- **Lesson 4:** “History of Dolls” Developed & taught by Sandie Bolyard Patti Malanaphy.
- **Lesson 5:** “Time Management” (National FCE lesson) Developed & taught by Barbara Lougnot
- **Lesson 6:** “Rabies” Developed & taught by Margaret Polen & Martha Crawford (National FCE).
- **Wednesday Morning Lesson: “Country of Malaysia”** Developed & taught by Bonnie and Scott Teeples.
- **Leadership Lesson: “PowerPoint”** Developed & taught by Scott Teeples. Held Monday Oct. 4th right after State Board meeting. All members encouraged to attend.

Committee Reports: National Conference Scholarship Committee:

Bonnie reported those members who applied for 2020 conference which was cancelled due to the Covid-19 Pandemic, their application will be applied to the 2022 National Conference in Oregon. Bonnie will contact those applicants. Members can apply for this Scholarship of \$200.00 form on FCE Website.

Nomination Committee - Chair Kerry Mauk, Sally Wyffels, Barbara Lougnot.

- 2020 (Group II Shall consist of President-elect becoming President. Director from District 1) **Start Serving 2021.**
- President-elect nominee for **2022 elections to start serving in 2023 as President -Elect and 2024 as President.**

Nomination Committee will search for members to fill these positions.

All members asked to assist with filling these positions.

- **Handbook/Bylaws Committee** - (Bonnie)
Bonnie will update Handbook and Bylaws. Review forms for any updates. Bonnie requested board members assistance with reviewing handbook. Review Committee: Scott Teeples; Barbara Lougnot; Sandie Bolyard.
- FCE Angel Membership Scholarship, Helping Hands for Those in Need Scholarship, and Keeper’s Corner Membership Scholarships, are available to FCE members.

- **State 2121 FCE Conference:** District 3 Chair Anne Engen gave oral report on progress. Theme for Conference, “Cheers for FCE”
- 2021 State Conference Mon. October 4 thru Wed. October 6, 2021
- Location: Hilton Garden Inn, 3528 Gateway Street, Springfield, Oregon
- Sunday October 3rd Finance Meeting starting at 7:00 PM
- Monday October 4th FCE State Board Meeting starting at 8:00 AM.

- **Future Fall Conferences:**
 - 2022 Fall Conference - District 5
 - 2023 Fall Conference - TBA
 - 2024 Fall Conference - TBA

- **Margaret Seibold Scholarship Committee:** Bonnie reported that she is updating the scholarship form, and it will be in the next state newsletter.

- **Committee for Heart of FCE:** Sandie Bolyard.
 Nominee’s from 2021 are Cynthia Gibson, Jackson County; Kay Gooding, Washington County; Sue Campbell, Klamath County; Lynda Nysell, Yamhill County.
 Nominations for 2022 are due prior to deadline of March 15, 2022
 Selection Committee: Gay Jarvinen, Kerry Mauk, and Donna Smith.

- **FCE Essay and Artwork Contest:** 2021 project was on “Responsibility”. There were no entries for this contest.
Character Counts: was on “Why I Love Living in Oregon.”
 There weren’t any entries for this contest. 2022 will be on “Fairness”.
 Due to the Corvid-19 Pandemic schools have been closed and students unavailable to participate in contests.

- **Community Service Awards:** Scott reported no entries submitted.

- **Finance Committee:** Finance Chair did not submit report to board. Scott Teeples appointed Patti Malanaphy to finance Committee to fill needed position as past President. Patti will also serve as Secretary.

- **Appointments Needed:** Various committees.
 Scott is working on updating Oregon Leadership Contact list. He will e-mail it out and ask members to review and submit any changes/corrections.
- **Financial Review Committee:** Scott appointed Sandie Bolyard and Barbara Longnot at the 2020 Fall Board Meeting.

- **Lessons on Zoom:** Scott will continue to provide Oregon FCE Lessons on Zoom the first Wednesday of each month at 10:00 AM thru the summer months.
- **National FCE Conference:** - Erlanger, Kentucky. Dates: July 29 thru August 1, 2021. Registration forms will be on the National FCE website, www.nafce.org. Deadline to register is May 4, 2021. More information to be in the next **Flash Newsletter**.
- **ACWW-USA Area President, Bonnie Teeples:** Bonnie gave oral and written report.
ACWW-USA Newsletter Winter 2021 gave detailed information of what is happening within the organization.
- **Program Evaluation Forms:** Bonnie updating/revising forms. Rene' Metteer assisting with input. Study groups to send lesson evaluations to VP for Programs, Rene' Metteer. Suggested that study groups have one person, after lesson discussion, complete forms and send to Rene'.
- **Fall Conference Evaluation Forms for State Conference:** Scott and Bonnie revising and updating these forms.
- **Prompt communications of all Board Members via email, text, phone etc.** Scott requested that members (if possible) to check their email, text, phone messages often. President, Scott Teeples uses these services to relay information/updates for all members to stay in touch with happenings with in our FCE organization. Reply promptly when requested.
- **Reports of Volunteer Hours:** Send report to VP for Programs Rene' Metteer. Also, send copy to your County Council President to be included in their Half Yearly Reports which is sent to the District Director to be presented at the board meetings.
- **Comfort Bears-State Service Project:** This project has been greatly received within our communities. Bringing comfort both to Children and adults. FCE members have been successful making and distributing their Comfort Bears.
- **Finding, Recruiting and Retaining New Members:** Utilizing FCE Business Cards and Invitation to Join Brochure. Invite to attend your study group meetings. Invite to attend a Zoom Lesson with you or your group.
- **National FCE Membership Brochure Contest:** Scott has submitted four (4) brochures to National he has developed.

- **Oregon FCE Awards:** FCE members receiving Awards will be presented at the 2021 Oregon FCE State Conference. These awards will be for 2020 and 2021.
- **Officer Name Badges and FCE Business Cards:** Scott will provide name badges for elected officers. All members can order business cards from Scott at a reasonable price.
- **Officers needed for National FCE:** Contact Bonnie or Scott if interested in any open position on the National Board.
- **Bling Pins:** Large FCE pins that say FCE on them are available for \$10.00 each. Order from Bonnie Teeples.
Oregon FCE Lapel Pins are available from Scott Teeples.
- **Dates of Events in Oregon:** County Council and Study Groups having any special events contact Scott and he will put this information on the **FCE Website**.
- **Special Projects Reports:**
 - **Sunshine Lady** - Anna Massingham
Notify Anna if there is anyone that you wish to send a card too. Get Well; Condolences/Sympathy to family or friends of FCE darmass@hughes.net.
 - **Youth Education** - Sandie Bolyard
Sandie gave oral and written report. Participation from the schools has declined due to the Pandemic and schools being closed.. We need to think of other ways to reach the children. Contact Sandie with any ideas.
bmspray66@gmail.com
 - **International/ACWW-** Gay Jarvinen unavailable for meeting.
Bonnie Teeples reported that the annual ACWW Walk for the World theme is, "Will Walk for Food". Held April 29, 2021. You can walk as individual or with a small group. Send your report of event to Gay Jarvinen at gayjarvinen@gmail.com
 - **Oregon FCE Newsletter-** Editor Lynda Nyseth @ LYNDATrose@alo.com.
Deadline for newsletter articles May 7, 2021.
Write articles about how your FCE Groups are dealing with Covid Pandemic. Write about any new members to FCE, etc.
All Board members and Study Group members should write articles.
Your Newsletter is a letter from you to all FCE members.
 - **Marketing/Fundraising** - Barbara Voltin. No report was given or received
Email Scott Teeples with any suggestions for Marketing or Fundraising.

sfteeples@charter.net

- **Website/Facebook:** Scott Teeples www.oregon-fce.org.
Scott Teeples will be updating this site.
- **Oregon Membership Email List**-Scott has updated contact list and posted it on the website, also sent to member's email. Notify Scott if any corrections needed.
- **Leadership Contact Email List** - Scott and Bonnie Teeples
Contact Scott if you have information you wish to share with other FCE study groups. Send him short synopsis of events, etc..

New Business:

- **Other new business: Having Spring Board Meeting on Zoom.**
Discussion held why/why not having Zoom meeting.
1. Save money. 2. Weather conditions for driving . 3. Save time.
4. Good being able to share in person meeting. 5. More social time together.
- **Having Oregon State FCE Conference - Every two years.**
Discussion held why/why not have conference every two years.
1. Expense of conference. 2. Attendance from members. 3. Cost for members.
4. Needed help from members planning conference. 5. Interest in attending.
5. Aging of members.
Scott suggested the board bring this to their members for input.
What advantages and disadvantages would be having the conference every two years? Email Scott with response from members.
- **Other Items:**
 - **FCL Certification Challenge - Scott Teeples**
Training to aid FCL leaders in accomplishing the task of developing competent and confident teachers.
- **Covid-19 Discussion:**
 - **The Pandemic has made it a difficult task for members to conduct their monthly meetings and have the State and National Conferences. Using email, zoom, and phone calls, members have maintained open communication with their FCE members.**
- **Final thoughts:**
 - **Anne Engen suggested that the board invite the two woman who lost their homes during the Phoenix/Talent fire to attend the 2021 Oregon State Conference as guest of FCE.**

I, Anne Engen move that Oregon State FCE help pay the way for two women who lost everything in the Phoenix/Talent Fire to attend 2021 State Conference in Oregon.

Second by Kay Gooding
Motion Passed - Carried 9 - 0

Amendment to Motion:
Registration for two nights rooms, Monday and Tuesday. Up to \$50.00 gas money.

Second by Kay Gooding
Motion Passed Carried 9 - 0

President, Scott Teeples will write a letter to the Phoenix/Talent ladies inviting them to attend the 2021 Oregon FCE Conference.

- **Next Board Meeting: Monday October 4, 2021 @ 8:00 AM - Oregon FCE Fall Board meeting in Springfield , Oregon at the Hilton Garden Inn.**
- **Your Assignment: Go forth and spread the information you have received these days. Make FCE the best that it can be.**

Adjournment: Date: March 22, 2021 Time: 3:10 PM.