



September 3, 2023

Hello, **County FCE Treasurers**, Presidents, a secretary or two, District Directors, and Executive Committee. Included you will find the following information to **send to your Study Group Treasurers**:

- **the 2024 Oregon FCE membership form**--each member needs to fill this out and sign it every year
- **the 2024 State Remittance form**--**please** send a copy of this form **every time** you send money to the State FCE Treasurer. **Please use only this form for remittances to the State Treasurer.**
- An **optional** Study Group Remittance Form- used for **Study groups** to send money to the **County Council Treasurer. Do not use this form to send money to the State Treasurer**
- a **FORM** called "Membership List" for Study Groups/Clubs to fill out. **PLEASE** send a copy to the Oregon FCE Treasurer as well as your County Council President. See more info below \*\*
- the **Keepers Corner Scholarship Form**-- everyone applying for this Scholarship **MUST** fill out the form and it **MUST** be sent with the **membership form** to the Oregon FCE Treasurer. Keepers Corner needs to have a form for their tax records.

**PLEASE, DO NOT USE MEMBERSHIP FORMS or REMITTANCE FORMS FROM PREVIOUS YEARS!**

**PLEASE NOTE:** The columns for donations to help fund the newsletter and the website are on the form. There is an area for each donation to be made separately; members can donate to one or both. It is hoped that we can continue to fund 2 issues of the newsletter in this manner.

\*\*I am including a "**Membership List**" form for your use again this year. Some of the groups used it in past years and it was **VERY** helpful to me when filling out the spread sheet for the National FCE Treasurer and Headquarters Secretary. **Please** give it to Study Group Treasurers to fill out and ask them to send a copy to you, you then send a copy to me.

**Also, please encourage your members to include a viable email address.** National FCE will send the **fceTODAY** newsletter and a monthly **FCE Flash newsletter** as well as other communication via email. If members do not have an email, please make sure that each member in your group gets a copy of these National FCE newsletters, so all are aware of the National happenings.

Thank you all so very much for all you do for this great organization,

Bonnie Teeple

Oregon FCE Treasurer

Revised 9/3/2023