

2021 Oregon FCE Fall Board Meeting
Hilton Garden Inn - Springfield, Oregon
Monday October 4, 2021 @ 8:00 A.M.
Written by Patti Malanaphy - Oregon FCE Secretary
11/01/21 Revised 12/08/21

Call to Order

- The meeting was called to order at 8:00 A.M. by President, Scott Teeples
- Scott reminded everyone to turn off cell phones or turn off ringers.

Minutes Review Committee

- The Minutes review committee appointment were made and will consist of Bonnie Teeples and Sandie Bolyard.
- Scott reminded the committee they would need to be prompt in their reviewing, and responding once the minutes are sent out for review.

Review Agenda

- Scott reviewed the agenda and stated changes would be made if needed.

Meeting Guidelines

- Start meeting on time.
- Stay on the Agenda item and keep the meeting moving.
- Masks - Committee members may choose to wear or not to wear a mask.
- Avoid side conversations.
- Breaks as needed.
- Lunch will be ordered in for the board.

Roll Call

- **Officers and Board Members:** President, **Scott Teeples**; VP for Programs, **Rene' Metter**; VP for Public Policy, **Sandie Bolyard**; Secretary, **Patti Malanaphy**; Treasure, **Bonnie Teeples**; District 1 Director (via Zoom) **Kay Gooding**; District 3 Director, **Anne Engen** responded present.
- **Absent Board Members:** District 2 Co- Directors, **Loretta McDonald**, and **Marilyn Thompson**. District 5 Director - Position not filled.
- **Total Present - 7 Absent - 2**
- **Guests Attending:** **Martha Crawford** - FCE National Board member. **Lendamai Poole** and **Cathy Schabell** - Oregon FCE Woodmere SG.
- **Special Reps and Committee Chairs:** Youth Education, **Sandie Bolyard** - Present; International, **none**; Sunshine Lady, **Anna Massingham**, absent from meeting; FCE Newsletter Editor, **Lynda Nyseth**, absent from meeting; Website and Contact List, **Scott Teeples** - Present Oregon FCE State Conference Committee chair, **Anne Engen** - Present.

Pledge and National Creed: Led by Martha Crawford.

Motivation/Inspiration/Ice Breaker: Led by Bonnie.

- Bonnie provided Quiz of 20 questions taken from the FCE Handbook.
- Each member participated.

Minutes Approval for the 2021 Spring Board Meeting:

- Scott reported that the 2021 Oregon FCE Spring Board Minutes were reviewed and approved by the Minutes Review Committee.

Correspondence by mail, or email or phone:

- Secretary reported none received.
- Scott reported receiving general correspondence.
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Treasurers Report: Bonnie provided each member written report and gave oral review.

- Balance Sheet **Assets Checking and savings \$63,794.20**
- Profit and Loss Sheet **Net Income \$1337.05**
- Bottom Line Sheet **\$63,794.20 and 142 members.**
- **Keepers Corner Booth \$1,807.50.**
- **Pennies for Friendship \$543.35.**

Treasurers presented proposed 2022 Operating Budget:

- **Bonnie provided copy of budget and gave oral review.**
- **Total operational cost \$3,620.00**
- **The proposed budget was approved by consensus to be submitted to the voting body for approval.**

Old/Unfinished Business:

- **Board Officer Reports (written and oral).**
 - **President Scott Teeples provided written report.**
 - **VP President for Programs Rene' Metter gave written and oral report.**
 - **VP for Public Policy Sandie Bolyard gave written and oral report.**
 - **Secretary Patti Malanaphy - none.**
 - **Treasurer Bonnie Teeples - done.**
 - **District 1 Director Kay Gooding gave oral report via zoom.**
 - **District 2 co-Directors - Absent.**
 - **District 3 Director Anne Engen gave written and oral report.**

Lesson Fall Conference for 2021 - Comments and Questions

- Dates due for lessons went well.
- Reimbursement for cost. Turn in receipts to treasurer.
- Lessons and adjustments to lessons being taught. **Chocolate Lesson moved to Monday afternoon. Time Management lesson was canceled.**

Time Management lesson were canceled.

- **“Fight to Save America’s Food”** Developed & Taught by Anne Engen & Sally Wyffels
- **“Scams, Shams, and Frauds”** Developed by Bonnie Teeples and Loretta McDonald, taught by Bonnie Teeples.
- **“History of Dolls”** Developed by Ida Knapp & Taught by Sandie Bolyard and Patti Malanaphy
- **“Rabies”** Developed by Margaret Polen and Martha Crawford and taught by Martha Crawford from National FCE.
- **Wednesday Morning (Country Lesson) “Malaysia”** Developed and taught by Scott and Bonnie Teeples.

Committee Reports

- **2022 National Conference Scholarship of \$200.00.**
Send application to Scott Teeples. Those applicants who applied in 2020 will be held over for the 2022 National Conference.
- **Nomination Committee Report (Scott Teeples acting chair) and Committee Sally Wyffels.** Need two more members on this committee.

- **This Year’s election: (start serving in 2022)**
Vice President for Public Policy - (Sandie Bolyard)
Treasurer - (Bonnie Teeples)
District 3 Director - (Anne Engen)
District 5 Director - No Nominee currently. President will make appointment.

- **2022 Group 1** - Shall consist of a Vice President for Programs, a President- elect, a secretary (start serving 2023).
- Need to start looking for President Elect Nominee for **2022** election.
Start serving 2023 as President Elect, 2024 President.

- **Handbook/Bylaws Committee: Bonnie reported they have been updated and available on the website. www.oregon-fce.org**
- **FCE Angel Membership Scholarship committee:** Scott reminded members who needed assistance with membership dues.
- **Keeper’s Corner Membership Scholarship:** Scott reminded members this scholarship is available to assist with membership dues for new members or returning member who qualify.
- **Helping Hands Scholarship:** Scott reminded members this scholarship is available for members who need assistance.

Future Fall Conferences: Scott held discussion on future State Fall Conferences.

- Have board take over Conferences with Districts, Counties and Study Groups accepting assignments? Scott provided written proposal starting in 2022.
- Ideas and thoughts from board members were discussed, and consensus was that Scott's proposal to have the State Board take over the running of the Oregon State Conferences was the best position to move forward.

A motion was presented to the board 10/06/21.

I, Sandie Bolyard move: that we adopt a State Board run conference plan with all the State Members doing all the different jobs needed to have a conference.

Signed Sandie Bolyard
Passed 4-0

2nd. Anne Engen

- **2022 Fall Conference** would be District 5 to host. Rationale - not enough members.
- **2023 and 2024 Fall Conference - TBA (also, not enough members).**

Margaret Seibold Scholarship Committee: Bonnie reported that there not any entries this year. Balance of \$150.00 remains in the checking account. This will be used before taking any money out of the CD.

Heart of FCE: VP for Public Policy Sandie Bolyard: Reported the winner of 2021 Oregon Heart of FCE was **Lynda Nyseth.**

2021 Oregon Essay and Artwork Contest for 2nd, 3rd, 4th grades. There were no entries.

2022 Oregon Essay and Artwork Contest for 2nd. and 3rd. grades.

Theme: "What I Love about living in Oregon"

2022 Oregon Essay and Artwork Contest for 4th. grade.

Theme: "Fairness"

Sandie will present to the schools.

Finance Committee: Scott stated the finance committee is on hold for the present time.

Executive Committee of the Board will cover the Finance Committee

- Approval of Essay and Artwork Scholarship \$267.00 for 4th. Grade and \$200.00 for 2nd. and 3rd.Grades.
- Sandie made motion for Essay and Artwork scholarship

I, Sandie Bolyard move: To receive monies on my applications for the Character Counts and "Why I Love Oregon" contest. \$200.00 for 2nd and 3rd grades winners, \$267.00 for 4th. grades.

Signed by Sandie Bolyard Seconded by Bonnie Teeples
Passed Vote Count 4 - 0

Appoint needed on Various Committees?

- **Finance committee** - None currently
- **Executive Committee** of the board will cover for Finance Committee.
- **Nomination Committee** - Sally Wyffels and 2 additionally
- **Suggestions:** Dawn Westphal (Scott will contact Dawn)
Bonnie Teeples and Anne Engen.

Marketing Rep: None Currently

International Rep: None currently

Other Reports or Needed Discussions

- **2021 National FCE Conference - Scott & Bonnie -via ZOOM**
July 30, 2021. Well, received by all attendees. Approximately 50 first timers.
- **2022 National FCE Conference - Clackamas, Oregon.** Scott reviewed and discussed participation from Oregon members/study groups. Encourage Oregon members to attend and support FCE.
- **2022 National Conference Oregon Scholarships available for members to apply.**
- **More Information posted on the National Website.**

ACWW -USA President Report: Bonnie Teeples.

- **Bonnie gave oral report.**
- **Information available on the ACWW Website/Facebook and acww.org.uk**
- **Bonnie gave CWC and Triennial report.**

Oregon FCE Zoom Lesson:

- **Scott** reported the zoom lessons have had good participation from FCE members.
- **Scott** asked for any suggestions for lesson.
- **Lesson is held the first Wednesday of the month @ 10:00AM.**
- **Scott posts the zoom sign-on from your email.**

National FCE Fundraiser: "Dimes for Donation - A Dime at a Time."

- Fill your small water bottles or etc. with dimes. (Or other \$\$)
- Cash your dimes in at your bank, send your check for the amount collected to

National FCE Headquarters

73 Cavilier Blvd. Suite 106 Florence, KY 41042-51

Designate what the money is for. (Dimes for Donation-A dime at a Time).

Prompt communications of all Board Members via phone, text, email etc.

- Scott asked that board members respond promptly to his email, phone, etc., and from any other board member or any FCE member seeking communication with you
- Reports of Volunteer Hours:
County Council send members volunteer hours and lesson evaluations received from your Study Groups to VP for Programs, Rene Metter.
- **Comfort Bears- State Project:** Scott reported his district continue to participate with-in their school district. Members distribute their Comfort Bears to their community.
- **Finding, Recruiting and Retaining New Members:** Scott discussed ways members can recruit new members. Utilize **FCE business cards, FCE Invitation to Join Brochures.** Give out to people you meet, invite to attend your study group or **Zoom Lessons.**
- **2022 Nation FCE Membership Brochure Contest:** Open to all members to enter their developed brochure. Scott has (4) brochures read to enter. One on **“What is FCE.”**
- **Volunteer Hours and other Awards** - Presented to recipient at the **2022 St. Conference.**
- **New Club Packet** - Contact **Bonnie Teeples.** bdteeples@charter.net
- **Officer Name Badges** - Scott asked all **FCE Officers** to wear their name badges when attending FCE functions.
- **Officer Business Cards** - Contact **Scott** and he will order them for you.
- **Officers needed for National:** Contact **Scott** if you or anyone in your SG would be interested in being on the National Board.
- **FCE Bling Pins:** Contact **Bonnie** if you would like to order them. **Cost \$10.00 each.**
- **Oregon FCE Lapel Pins:** **Scott** will provide these pins.
- **Oregon FCE Leadership Contact: Scott:** **Scott** reported he will continue to revise the contact list as needed updated. He suggested that he be contacted whenever there are member changes. Contact list is available on the Oregon FCE Website.
- **Dates of Events in Oregon FCE: Email Scott and he will place it on the Website.** He will attend any FCE Events, if he is available, and invited to attend.
sfteeples@charter.net

Special Projects Reports

- **Youth Education: Sandie Bolyard** provided written and oral report.
- **Sunshine Lady: Scott** reminded everyone to notify **Anna Massingham** if there is anyone they wish to send a card too. **Get well; Condolences/Sympathy** to family or friends.
darmass@hughes.net
- **Oregon FCE Newsletter: Editor Lynda Nyseth** provided written report. **Scott** reminded that the **Newsletter is also posted on the FCE Website.**
- **Lynda** would like all members to submit articles for the Newsletter.

With out members writing articles we would not have an Oregon Newsletter. Our Newsletter is a means of communicating with all Oregon FCE members.

lyndatrose@aol.com

- **Website/Facebook: Scott** reported he will post items on these sites for members. www.oregon-fce.org

New Business: 2021 Conference Info for Board Members - Scott review with board.

- Program Conducting Book: Make notes in book as needed.
- Payment of meals for guest and speakers? Scott will provide information.
- Head Table Seating Chart: Scott will make assignments.
- Officer Installation Ceremony: Scott and Salley.
- Pages, Timer and Counters: Scott will assign persons for the Business Meeting
- **Wednesday morning "Memorial" 7:30 A.M.** Memorial will be given by various FCE member for those that we have lost in the last two years.
- Financial Review Committee mtg.: **Bonnie, Sandie and Anne.** No report.
- **Post Conference Board Meeting: Wednesday after last session.**
- Other new business: Scott received one request for Scholarship for \$60.00 to attend the State Conference. Scholarship was approved by consensus.

Other Items

- **2022 Oregon FCE Awards: Essay and Artwork, Heart of FCE, Community. Prior done.**
- **2020 National FCE Awards and Contest: Scott has information available if needed.** These awards are available for review/forms on National website. nafcehg@fuse.net

Spring Board meeting TBA (Zoom meetings)

Your Assignment: Go forth and spread the information you have received these days. Make FCE the best that it can be.

"Final Thoughts" All board members shared their thoughts and ideas.

Adjournment: October 4, 2021 Time: 1:37 P.M.

2021 Oregon FCE Fall Post Conf. Board Meeting Minutes

Wednesday, October 6, 2021 – After final session

Monarch Hotel and Convention Center – Clackamas, Oregon

Minutes submitted by Scott Teeples

Call to Order:

- The meeting was called to order at 10:05 AM by Scott Teeples
- Scott welcomed everyone and reminded them to silence their cell phones.
- Scott reviewed the agenda and asked for any additions. There were none.

Roll Call was done by Patti Malanaphy:

- **Present(5 total):** Scott Teeples (President), Sandie Bolyard (VP Public for Policy); Patti Malanaphy (Secretary); Bonnie Teeples (Treasurer); and Anne Engen (District 3 Director).
- **Absent: (4 total):** Rene' Metteer (VP for Program); Kay Gooding (District 1 Director); Loretta McDonald (District 2 Co-Director); Marilyn Thompson (District 2 Co-Director). Note: No current District 5 Director.
- **Guest:** (2 total): Ann Conklin and Anna Massingham (In meeting to help with discussion on the Sales Room)

Agenda Items:

- Anne Engen gave a brief Conference Report
 - 25 Full Time Attendees
 - All agreed it was a great Conference
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- Scott led a discussion about the Conference Summary
 - What we did right?
 - Overall, a great Conference.
 - Good hotel, rooms, staff, etc.
 - Great planning
 - Great lessons and presentations
 - What can we do to improve?

- Entertainment
 - Sales Room.
 - Do the Sales Room in a different way. Use a Country Store raffle system on all items using drawing tickets on all items. Sell the drawing tickets: \$1.00 each or 6 for \$5.00.
 - Ask for fewer items but with better quality.
 - Do not have sales room open during the 7:00 – 7:30 session.
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- Scott led discussion about the Date, Time, Place, and Method of the 2022 Oregon FCE Spring Board Meeting. It was agreed that it would be best near the end of March during Spring Break and done via Zoom. Scott will send out an email next Spring to get further input from everyone.
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- Scott led a discussion about changing the method of hosting of the State Conference. Previous discussion had been done in the Pre-Conference Board Meeting and also during the Conference Business Meeting. It was agreed that it was time for the State Board to start hosting the State Conference. After discussion about the reasons to do this, it was agreed by 100% consensus that the State Board will start hosting the State Conference with help from all members throughout the state.

Scott gave some final thoughts:

Your Assignment: Go forth and make Oregon FCE the best it can be. If you don't share the information, you were given here, you're not getting the job done. Be the example of recruiting members... recruit one or two yourself.

Adjournment:

Scott adjourned the meeting at 11:25 AM