

**2022 Oregon FCE Springboard Meeting  
Saturday, March 19, 2022 @ 9:00 AM**

**Via Zoom**

**Written and submitted by Patti Malanaphy - Oregon State Secretary  
May 5, 2022 - Revised July 18, 2022**

**Call to Order**

- The meeting was called to order at 9:06 AM by President Scott Teeples.
- All board members responded they were online.
- President reminded the board that they were being recorded and any background noise would be picked-up.
- Members should give their name when speaking and only one person speak at a time.

**Minutes Review Committee Appointment**

- The Minutes Review and Approval Committee were appointed by President Scott Teeples. The committee members assigned were.
  1. Bonnie Teeples
  2. Sandy Bolyard
- President Scott Teeples reviewed the agenda and asked for any additions. He reminded that items can be added to the agenda as needed.
- Members were advised to email their reports to all Board members.

**Meeting Guidelines and Parliamentary Basics and Zoom Guidelines**

- Some things done at an “in-person meeting” may be eliminated.
- Please be courteous and only speak one at a time. Mute yourself, if possible, background noise.
- If requested, please identify yourself before speaking each time.
- Please limit your reports etc. to the set time limits.
- Stay on the subject on the table.
- The meeting is being recorded.
- Breaks will be taken as needed and are not scheduled on the agenda.

**Roll Call Officers and Board Members:**

- Roll call was taken by Secretary Patti Malanaphy.
- When name is called members should respond “Present”.
- Members present were President, Scott Teeples; Treasurer, Bonnie Teeples; VP for Public Policy, Sandie Bolyard; Secretary, Patti Malanaphy; District 1 Director, Kay Gooding; District 2 Co-Director, Loretta McDonald; District 3 Director, Anne Engen; District 5 Director, Barbara Lougnot.
- Absent board members VP for Programs, Rene’ Metter and District 2 Co- Director, Marilyn Thompson.

- **Special Reps and Committee Chairs.**  
Youth Education, Sandie Bolyard; FCE Newsletter Editor, Lynda Nysell.  
Website and Contact List, Scott Teeples; Nomination Chair, Sally Wyffels.

### **Pledge and National FCE Creed and Motivation**

- Led by Anne Engen
- Bonnie Teeples gave motivation/inspiration on cleaning

### **Minutes Approval for 2021 Fall Board Meeting**

- Secretary, Patti Malanaphy had previously emailed out copies of the minutes both pre-conference and post conference meetings within a reasonable time frame after the Fall Conference to all Board Members. Those minutes had been read, corrected, and approved by the Minutes Approval Committee consisting of Scott Teeples, Sandie Bolyard, Bonnie Teeples. The Minutes has also been posted on the Oregon FCE website, [www.oregon-fce.org](http://www.oregon-fce.org).  
The minutes were submitted by Scott Teeples for approval. Since it had been six months since the minutes had been sent out and, posted on the Oregon FCE website, and there had not been any corrections to the minutes, the minutes were declared “approved by consensus” by President, Scott Teeples.

### **Correspondence**

- Secretary, Patti Malanaphy reported that she had not received any correspondence as of this date.
- President, Scott Teeples reported he received Letter (02/22/22) from Mary McNeil that Polk County Council and Homemakers Unlimited SG was disbanding after 43 years.

### **Treasurer’s Report**

- Treasurer Bonnie Teeples provided written Treasurer’s report and gave oral report to the board. Bonnie stated that Oregon FCE is down in membership numbers again.
- Total Members **131** - Lost Members **11**.
- Reviewed Profit and Loss report for October 1, 2021, through March 16, 2022.
- Bonnie reported **CD’s** will roll over again. The treasury did not need to access any funds from the **CD’s**.
- Keeper’s Corner fundraising booth reported funds earned from October 1, 2021 to March 16, 2022, = \$726.80.
- 2021 Fall Conference Financial reported income of \$3,412.50.
- Sales room = \$243.00
- Total paid out for Conference = \$3,411.60
- Donation/Receipt Form for Donations. For individual to send donations only.
- Reimbursement Form Explanation, and how to fill it out correctly. Bonnie will discuss at the Fall Conference Board meeting.

- Membership Totals - Oregon- There is a drop in income due to the age of membership.

### **Old/Unfinished Business**

#### **Board Officer's Reports (written an oral) Board members to email written report to all board members.**

- President, Scott Teeples gave written and oral summary report.
- Vice President for Public Policy, Sandie Bolyard gave oral report.
- Vice President for Programs absent from meeting.
- Treasurer, Bonnie Teeples reported other miscellaneous information.
- Secretary, Patti Malanaphy - No report.
- District 1 Director, Kay Gooding gave oral and written report.
- District 2 Co-Director, Loretta McDonald gave oral report.
- District 3 Director, Anne Engen gave written and oral report.
- District 5 Director, Barbara Loughnot gave oral report. Written report received via email.
- Lynda Nysel (State Newsletter Editor) gave oral and written report.
- Nominating Committee Chair, Sally Wyffels gave oral report.

### **Lesson for 2022 Fall Conference - Selection and Approval**

#### **Lessons for 2022 FCE Fall Conference: These lessons must be developed and submitted to VP for Program, Rene Metteer, and President Scott Teeples on or before the due dates.**

- **July 15, 2022** - Blurb (brief synopsis) Include the title, presenter's names and a brief biography for each presenter.
- **August 1, 2022** - Rough draft of lesson with all materials.
- **September 1, 2022** - Final draft of lesson for approval including Leader's Guide, Handouts, Power Points Presentations (if used) and all other information.
- **Note: Do not mass print materials for lessons until lesson had been approved by Rene' Metteer and Scott Teeples.**
- **Lesson 1: Great American Women You've Never Heard Of.**  
Developer and Presenters: Kerry Mauk and Sandie Bolyard.
- **Lesson 2: Lookouts of the Pacific Northwest.**  
Developer and Presenter: Karen Baker
- **Lesson 3: "How About a Date?" What do the Dates on Food Products Really Mean?**  
Developer and Presenter: Scott Teeples
- **Lesson 4: Positive Thinking.**  
Developer and Presenter: Bonnie Teeples

- **Lesson 5: Birth Order (2022 National FCE Lesson) and Country of Ghana (These lessons will be for the 2022 State Conference)**
- Selection of which lessons to present each day. (One on Monday afternoon, Four on Tuesday afternoon, and one on Wednesday morning).
- Reimbursement for cost of printing lessons up too **\$75.00 with receipt.**
- Digital forms of lessons, including all handouts, need to be emailed to Scott.

### **Committee Reports**

- **Nomination Committee** (Sally Wyffels, Lynda Nyseth, Bonnie Teeples)  
Voted in at the 2021 State Conference (**Start serving January 1, 2023**)  
Group 1: Shall consist of a Vice President for Program, a President elect, a Secretary and Directors from District II, IV.
- **Handbook/Bylaws Committee** (Bonnie)
- Discussion on combining Treasurer and Secretary, or (if needed) having the President appoint the duties of the Secretary to one of the other officers. Board members will review Handbook again at appointed date.
- Bonnie reported there were no applications for **the Margaret Seibold Scholarship** submitted.
- Scott reported there were no applications for the **Angel Membership Scholars**
- Bonnie reported there were (7) **Keeper's Corner Scholarships** received for membership.
- There were no applications received for **Helping Hands Scholarship.**
- Fall Conference Site Committee will consist of **State Board members.**
- **Duties of Conference List - Review and Revise as needed.**
- **A complete written outline of duties attached to these minutes for the (2022) Oregon State Fall Conference.**
- **Awards to be given at State Conference**  
(1) 50 years FCE membership. (2) Volunteer Hours. (3) Heart of FCE.  
(4) 4<sup>th</sup> 3<sup>rd</sup> & 2<sup>nd</sup>. grade Essay and Artwork Contest (5) Community Service Award. There were no entries for this award.  
Sandy will email a list of winners for all these awards to the Board.
- **Suggestions for location of future Fall State Conferences**  
**The State Board members will open this up for discussion at the State Board meeting in October 2022.**
- **Heart of FCE Selection Committee**  
Nominees for 2022 are to be emailed to V.P. for Programs, Sandie Bolyard. Judging Team will select winner.
- **Appoint needed members on various committees. Scott will review Oregon leadership contact list for any updates, corrections, or changes. Members will review list and notify Scott Teeples if any changes needed.**

- **Marketing Representative: V.P. for Public Policy, Sandie Bolyard, will assume position as International representative and Marketing Representative.**

### **Other Reports or Needed Discussion**

#### **2022 Nation FCE Conference – Portland (Clackamas), Oregon**

- Dates: July 14 – 17, 2022.
- Table Decorations for meals. Members of Clackamas and Washington Counties will provide.
- Scott will give brief introduction and welcome to Oregon.
- 2022 (Oregon) National Conference Scholarship of **\$200.00** will be offered to **20** applicants. Scott has list of applicants who have applied.
- National FCE Alumni – National Conference Scholarship will pay **Registration Fee for first time attendees.**
- **National Brochure Contest – Due to NaFCE HQ: JUNE 15, 2022**
- **Open Brochure Contests (3) – Due NaFCE HQ: April 15, 2022**
- **All other National FCE Contest including Heart of FCE and 4<sup>th</sup> Grade Essay and Artwork Contest – Due to NaFCE HQ: April 15, 2022**

### **ACWW – USA: AREA PRESIDENT: BONNIE TEEPLES.**

- **ACWW CONFERENCE DATES - SEPTEMBER 18 -22, 2022 held in Little Rock, Arkansas.**
- USA ACWW President, Bonnie Teeple will be attending.
- ACWW World President will be attending.
- **ACWW TRIENNIAL WILL BE HELD MAY 2023 IN MALAYSIA.**

### **Oregon FCE Zoom Lessons. (Scott Reviewed)**

- First Wednesday each month scheduled lesson at 10:00 A.M.
- Been done since January 2021
- All have been recorded and **You Tube** links on Oregon website.
- Looking for Lessons and Presenters. Contact Scott if interested.
- President Scott Teeple asking members to volunteer teaching a lesson on Zoom.

### **Prompt Communications of all Board Members Discussion**

- Report of Volunteer Hours to V.P. Rene' Metteer.
- Reports of Volunteer Hours and Donation of items or Money to Bonnie Teeple
- Finding, Recruiting and Retaining New Members
- Provide Invitation to Join Brochures. Invite to your Study Group meetings.
- Give FCE Business Card to contact
- Order Business Cards from Scott.
- Wear your Officer name badges. Order name badges from Scott.
- FCE Bling Pins. Contact Bonnie
- Order FCE Lapel Pins from Scott

- Oregon FCE Leadership List. Contact Scott to update information.
- Dates of events in Oregon. Email information to Scott and Lynda Nyself, **State Newsletter Editor**.
  
- **Special Projects Reports**
  - Sunshine Lady – Anna Massingham. Anna will send cards requested to members.
  - Oregon FCE Newsletter – Editor Lynda Nyseth
  - Deadline for Newsletter – April 15th. Mail out April 29, 2022  
August 5<sup>th</sup>. Mail out August 19, 2022.  
Scott asked that Board Members need to write articles.
  - Website/Facebook [www.oregon-fce.org](http://www.oregon-fce.org)
  - Contact Scott to make changes/update contact list.
  
- **New Business**
  - **TnT Conference Scholarship updated to “Friends of FCE Scholarship.” Kay Gooding made a motion to approve, “Friends of FCE Scholarship” to attend Oregon State Conference.” The motion was 2<sup>nd</sup> by Barbara Loughnot. **Vote passed 7 – 0.**  
All paid FCE members are eligible to apply for this scholarship.  
Scholarship paid after recipient attended conference.**
  
  - **Frequent Board Meetings. Scott will call board meeting as necessary. Meetings will be on ZOOM.**
  
  - **CWC – Bonnie gave complete oral report on Country Women’s Council.**
  
- **Other Items**
  - Bonnie provided information for FCL certification.
  - Discussed how Covid has affected FCE members and participation within their study groups.
  
  - Your Assignment: **Go forth and spread the information you have received these days. Make FCE the best that it can be.**
  - **Next Board Meeting: Monday October 3, 2022 @ 8:00 AM – Oregon Fall Board meeting.**
  
  - **2022 Fall Oregon State Conference: Anne Engen and Patti Malanaphy will present Invitational to the Conference.**
  - **Final Thoughts (All Board Members)**

**Adjournment: Date March 19, 2022, @ 2:00 PM**