

## 2025 Oregon Association for Family and Community Education

*“Strengthening individuals, families and communities through continuing education, developing leadership and community action.”*

**President:** Scott Teeples; **VP for Program:** Sally Wyffels; **VP for Public Policy:** Sandie Bolyard;  
**Secretary:** Marian Banes; **Treasurer:** Bonnie Teeples; **District 1 Reps:** Karen Walker and Dawn Westphal.  
**District 2 Director:** Loretta McDonald; **District 3 Director:** Lynda Nyseth; **District 5 Director:** Barbara Loughnot  
**ACWW Oregon Coordinator:** Lynda Nyseth



## 2025 Oregon FCE Spring Board Minutes



Tuesday, March 25, 2025 @ 10:00 AM – via Zoom

Written by Marian Banes 3-25-25 Revised

Call to Order/Welcome/Introductions (Scott) at 10:05 am

Roll Call (Marian)

- President, **Scott Teeples**; Vice President for Program, **Sally Wyffels**; Vice President for Public Policy, **Sandie Bolyard**; Secretary, **Marian Banes**; Treasurer, **Bonnie Teeples**; District 1 Reps: **Karen Walker**; District 3 Director, **Lynda Nyseth**; District 5 Director, **Barbara Loughnot**.

Absent: Dawn Westphal, Loretta McDonald

Total Present: 8 Total Absent: 2

Pledge and National FCE Creed (Scott Teeples)

Motivation/Inspiration/Ice Breaker (not done today)

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Minutes – 2024 Fall Board Meeting (Marian)

- Approved as written

Correspondence by mail, email, or phone (Scott)

- Email approval of Karen Soane as Marketing Chair

Treasurers Report (Bonnie)

- General Treasurers Report
- Membership Form
- Keeper’s Corner Fundraising Booth
- Reimbursement Form Explanation + How to fill it out correctly.

- Donation/Receipt Form for Donations (explanation)
- Membership Totals – Oregon

### **Old/Unfinished Business**

- **Board Officer Reports were given written and oral.**
  - President (Scott Teeples)
  - Vice President for Program (Sally Wyffels)
  - Vice President for Public Policy (Sandie Bolyard)
  - Secretary – none
  - Treasurer – none
  - District 1 Reps (Karen Walker)
  - District 2 Directors (Loretta McDonald) Absent
  - District 3 Directors (Linda Nyseth)
  - District 5 Director (Barbara Loughnot)
- **2025 Fall Conference**
  - **Date of Conference:** (Sunday -Wednesday (October 5 – October 8, 2025
  - **Location of Conference:** Springfield Garden Inns – Springfield, Oregon
  - **Fall Conference Site Committee - State Board members** (Scott)
  - **Duties of Conference List** – Review and revise as needed (Scott)
  - **Program Book** review and revise as needed (Scott)
  - **Conference Sponsorships:** Fee Chart, Letters, Sponsors, etc. (Scott)
  - **Hotel Contract and Other Details** (Bonnie and Scott)
    - Meeting room fee of \$300.00 per day for Monday and Tuesday. \$200.00 for Wednesday for a total of \$800.00.
    - Room rate of \$139.00 per night plus tax
    - No free breakfast with rooms but breakfast will be available for purchase at the hotel.
    - Terry Valzez has sent the meal cost menu to Bonnie. Bonnie will get with Sandie and start working with the total cost of meals.

- We may need to have one or two breakfasts as some of the meals.
  - The Conference registration fee may need to be raised.
- **Monday night speaker or entertainment.**
  - Sandie is working on contacting a speaker for Monday night.  
***We will need to pay for the speaker's dinner that night.***
- **Monday morning Service Activities**
  - Comfort Bears
  - Lap Quilts
- **Tuesday afternoon speaker or entertainment.**
  - Scott is working on a speaker or presentation for Tuesday lunch
- **Friends of FCE Scholarship for 2025 State Conference**
  - Need some revision.
- **Awards to be given at State Conference:**
  - Years of FCE
  - Volunteer Hours Awards
  - Membership Recruitment Awards
  - Other \_\_\_\_\_
  - Other \_\_\_\_\_
- **Suggestions for location of future Fall Conferences:**
  - 2026 Fall Conference: Same location
- **2025 Fall Conference Theme:**
  - “Power of the Past... Beacon to the Future”
- **Lesson for 2025 Fall Conference**
  - Lessons for 2025 FCE Fall Conference (Sally and Scott) **These lessons must be developed and submitted to VP for Program (Sally Wyffels), VP for Public Policy (Sandy Bolyard) and President (Scott Teeples) on or before the due dates.**
    - **July 15, 2025** – Blurb (brief synopsis) Include the title, presenter’s names and a brief biography for each presenter. ***Blurb must also be sent to Newsletter Editor, Lynda Nyseth.***

- **August 1, 2025** – Rough draft of lesson with all materials.
- **September 1, 2025** – Final draft of Lesson (for approval) including Leader’s Guide, Handouts, PowerPoints Presentations (if used) and all other information. **Note: Do not mass print materials for lessons until lesson are approved by Sally, Sandie and Scott.**
- **September 15, 2025** – Function Forms (page 61 of Handbook). Sent to Bonnie (Conference Chair), Sandie (Assistant Conference Chair), Scott, and Sally.

### **2025 Oregon FCE State Conference Lessons (5)**

Selected by Committee Zoom Meeting

All lesson will be taught one at a time

1. (Monday afternoon) **“The Red Cross”** (National Lesson)  
Presented by Karen Walker
2. (Monday afternoon) **“Prostrate Cancer, the Other Silent Killer”** – DWP by Scott Teeples
3. (Tuesday afternoon) **“Spilling the Beans on Beans** – (National Lesson) Presented by Bonnie Teeples and Marian Banes
4. (Tuesday afternoon) **“Forgotten Towns in Oregon”** – DWP by Lynda Nyseth and Sandie Bolyard
5. (Wednesday morning) **Great American Women, Part 3** – DWP by Kerry Mauk

- **Guideline for lesson formatting:**

- Make your lessons look like they were written and produced by a **professional**, you are one. Take some pride in your work. They represent the professionals we are as FCE members.
- Use a **Title page** including: (Would you print/purchase a book without a cover?)
  - A bold title of the lesson

- Name of those that wrote and developed the lesson including any titles or FCL titles you may have earned.
    - Dates of the development and presentation of the lesson.
    - A few graphics to dress up the title page.
  - Be sure to use **page numbers** on each page. Preferably in the footer of the document.
  - Include a brief outline of the lesson.
  - Be sure to put references as to where you obtained your information.
  - Include a list of items that will be needed for the presentation.
  - See Oregon FCE Handbook pages 59-60.
  - Other suggestions:
- A list of the number of lessons to be printed for District Directors, and County Councils will be sent to those writing and presenting the lessons. These lessons must be put in large envelopes and distributed at the Fall Board meeting. **This list needs to be revised from the listing in the Handbook. We don't need too many lessons printed. (Sally and Scott should work on this list)**
- Reimbursement for cost of printing lessons
- Digital forms of lessons, **including all handouts**, need to be emailed to Scott.
- **Committee Reports**
  - Nomination Committee (Sally Wyffels, Lynda Nyseth, Bonnie Teeples)
    - Will be voted in at the 2025 State Conference (**Start serving January 1, 2024**) *Group I Shall consist of a **Vice President for Program, President Elect, Secretary, and Directors from Districts II, IV.***
  - Handbook/Bylaws Committee (Bonnie)
  - Margaret Seibold Scholarship Committee (Bonnie)

- FCE Angel Membership Scholarship Committee (Scott)
- Keeper’s Corner Membership Scholarships (Bonnie)
- Helping Hands for Those in Need Assistance Scholarship (Scott)
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- Heart of FCE Selection Committee (Sandie)
  - See written report from Sandie
- 2026 High School Age Essay Contest (Respect
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- Appointments needed on various Committees.\_Note: Review Committees on Oregon Leadership Contact List
  - Marketing Rep: Karen Soane (appointed by Scott)
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- **Other Reports or Needed Discussions**
  - **2025 National FCE Conference** – Erlanger, Kentucky
    - Dates: July 21-24, 2025
    - Information is found on National FCE website [www.nafce.org](http://www.nafce.org)
    - National FCE Alumni – National Conference Scholarship (Scott)
    - 2025 National Conference Scholarship Committee (Bonnie)
    - Open Brochures Contests (3) – Due to NaFCE HQ: April 15, 2025
    - All other National FCE Contest including Heart of FCE; 4<sup>th</sup> Grade Essay and Artwork Contest; and HS Age Essay Contest – Due to NaFCE HQ: April 15, 2025
  - ACWW-USA Area President (Bonnie)
    - ACWW Conferences
      - Dates:
      - Place:
  - Oregon FCE Zoom Lessons (Scott)

- First Wednesday at each month at 10:00 AM
- Been done since January 2021
- All have been recorded and YouTube links on Oregon website.
- Looking for Lessons and Presenters
- Need help from Oregon FCE Board members and Oregon FCE members in participation and presentations.
- **Prompt communications of all Board Members** (Scott)
- Report of Volunteer Hours to Sally Wyffels
- Reporting of Volunteer Hours to National FCE – new form (Scott)
- Reports on Volunteer Hours and Donation of Items or Money. (Bonnie)
- Finding, Recruiting and Retaining New Members (Scott)
  - Invitation to Join Brochures
  - Scott’s Challenge to all members
- Officer name badges (Scott)
- Officers needed for National FCE (Scott)
- FCE Bling Pins (Bonnie)
- Oregon FCE Lapel Pins (Scott)
- Oregon FCE Leadership Contact List (Scott)
- Dates of events in Oregon FCE (Scott)
- **Special Projects Reports**
  - Sunshine Lady (Anna Massingham)
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  - Oregon FCE Newsletter (Lynda Nyseth)
    - Deadlines for Newsletter
    - All Board Members need to write articles.
  - Oregon Marketing Chair: (Karen Soane)
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  - Website/Facebook (Scott) [www.oregon-fce.org](http://www.oregon-fce.org)
  - Oregon Leadership Contact List – On website (Scott)
  - Oregon Membership Email List (Scott and Bonnie)

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**New Business**

- Review Oregon FCE Membership Brochure
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**Other Items**

- FCL Certification Challenge (Scott)
- 2025 National FCE Mid-Year Meeting – (Recorded on National FCE website, via Zoom)
- Your Assignment: **Go forth and spread the info you have received these days. Make FCE the best that it can be.**
- Next Board Meeting: **As needed via Zoom** or Hybrid on Sunday, October 5, 2025 @ 4:00 pm – 9 pm at Oregon FCE Fall Conference.
- “Final Thoughts” (All Board Members)
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**Adjournment:** Date \_\_\_\_\_ Time \_\_\_\_